

**Cossayuna Lake Improvement Association, Inc.**  
**Board of Directors Meeting**  
**October 12th, 2019**

**Meeting called to order** at 9:30 am by President Lynn Wilbur.

**Present:** President Lynn Wilbur, Treasurer Rick Ryan, Secretary John Felicetti, Fran Buck, Evelyn Costello, Gene Henry, Rayna Henry, Nancy Hieber, Tim Hopkins, Lynn LeCours, Tom LeCours, Peggy Pahoulis, Sheila Rapazzo

**By Proxy:** N/A

**Not Present:** Vice President Kelly Pauley, Elisa Mussi, Sue Roach

**Minutes:**

Lynn Wilbur noted one correction to September's minutes: The Fundraising Committee will be co-chaired by Evelyn Costello and Tim Hopkins. A motion to accept September's Board of Directors meeting minutes with the noted correction was made by Rayna Henry. Lynn LeCours seconded the motion. The motion was passed unanimously.

**Treasurer's Report:**

Latest financials through September 30<sup>th</sup>, 2019 were distributed by Treasurer Rick Ryan prior to the Board meeting.

There was a brief discussion about the format of the reporting, management of sub-accounts and a method of treating year over year carryovers.

A motion to accept the Treasurer's Report as of September 30<sup>th</sup>, 2019 was made by Sheila Rappazzo. Fran Buck seconded the motion. The motion was passed unanimously.

Phone / Wi-Fi: Rick Ryan reported that Spectrum representatives stated that a phone / Wi-Fi setup is possible within the Clubhouse. The existing landline will be suspended for the winter, and the matter of WiFi will be pursued in the spring.

**Report of Officers:**

- Lynn Wilbur reported a new reporting requirement from the NYS Charities Bureau. An additional statement regarding the availability of CLIA financial reporting will be added to all solicitation forms. Rick Ryan will provide a copy of the Association's IRS form 990 to John Felicetti.

**Report of Committees:**

**Membership** – Peggy Pahoulis

- Membership for the year was 232, which is slightly down for the year. Peggy has drafted a welcome letter for potential new members and / or new property owners. Peggy will mail new owners the welcome packet. Peggy recommends that a membership directory be created. A checkbox for inclusion in a directory can be added to the membership form.

#### **Spillway – Gene Henry**

- Lake water is down a couple of inches. No need for adjustment at this moment. Tim Hopkins noted a collection of sticks and leaves near the culvert. The County is supposed to manage the blockage; Tim Hopkins will follow up with a contact he has at the County. Gene Henry will schedule the draw down.

#### **Newsletter – General Discussion:**

- No Ice Fishing Tournament
- Estimated publication - Early January
- BJ Farms will get free advertising for the spring and summer issues; John Felicetti will contact BJ Farms.

#### **Building and Grounds**

- New lock on front door. The access code remains the same.
- Monday night – Frank Gabianelli and Fran Buck will shut down the water in the building.
- Fran Buck is planning to add stone and stone dust for the driveway in the spring. Tim Hopkins offered to pick up the stone in his dump truck if needed.

#### **Insurance – Evelyn Costello**

- CLIA's blanket policy covers the kitchen; we can cook for any event.

#### **Promotions – Tom LeCours**

- CLIA has netted \$1,200 this past season. Given the program's success, Tom is planning to offer more merchandise next year.
- Old merchandise will be put out for sale at tonight's Halloween Party.

#### **Database – Nancy Hieber**

- Adding a column in the spreadsheet for a reference number for each property picture.

#### **Fundraising – Evelyn Costello / Tim Hopkins**

Some new ideas include:

- Annual Raffle for larger prizes. Tim Hopkins will investigate costs for a golf cart as a prize.
- "Mega" 50 / 50 raffle, distributed annually. Tim Hopkins will work on that.
- Pancake Breakfast scheduled for Sunday, May 24<sup>th</sup>; Evelyn Costello recommends a simplified menu in order to reduce the wait time.
- Possible Surf and Turf dinner
- "Lake Olympics"

**Social** – Lynn LeCours / General Discussion:

- Lynn LeCours would like to separate the Ice Cream Social from the July 4<sup>th</sup> Boat Parade
- There was a broader discussion about putting Board Meeting minutes on the website. In the spirit of greater transparency to the membership, the Board agreed to do this. John Felicetti will draft an email with the announcement and send to Nancy Hieber for distribution.
- Evelyn Costello suggested having a Taco Truck this year.

**Education** – Peggy Pahoulis

- The Boater Safety Course is scheduled for June 6<sup>th</sup>.

**Harvesting** – Tim Hopkins / Fran Buck

- The harvester has been taken out of the water. Tim will perform maintenance on the truck.
- The truck driver will have additional responsibilities as time permits.
- Applications will be sent out for the truck driver and harvester driver positions.
- A weekly schedule for harvesting will be published on the website.
- The harvester will go into the lake next year early in May.

**Herbicide** – Sheila Rappazzo

- We are waiting to hear back from SOLitude with recommendations based on the recent survey and our expected needs for the lake.
- A motion to authorize President Lynn Wilbur to sign a contract with SOLitude was made by Gene Henry. Nancy Hieber seconded the motion. The motion was passed unanimously.

**Old or Unfinished Business:**

- Online forms. A motion to subscribe to the JotForms front end for online forms at the not for profit rate of \$15 a month was made by John Felicetti. Tom LeCours seconded the motion. The motion was passed unanimously.
- The Board agreed to simplify the membership structure and increase the cost of membership. A motion to increase the cost of a single membership to \$80 and a joint membership to \$100 was made by Sheila Rappazzo. Rayna Henry seconded the motion. The motion was passed unanimously.

**Meeting Adjournment.** A motion to adjourn the meeting was made by Tom LeCours. Rick Ryan seconded the motion. The motion was passed unanimously.

**Meeting was adjourned at 11:41 am.**

Respectfully submitted,



John Felicetti, Secretary