

**Cossayuna Lake Improvement Association, Inc.**  
**Board of Directors Meeting**  
**July 18th, 2020**

**Meeting called to order at 9:32 am by President Lynn Wilbur.**

**Present:** President Lynn Wilbur, Treasurer Rick Ryan, Secretary John Felicetti, Gene Henry, Rayna Henry, Nancy Hieber, Tim Hopkins, Lynn LeCours, Tom LeCours, Peggy Pahoulis, Sheila Rappazzo

**By Proxy:** Vice President Kelly Pauley (Lynn Wilbur), Sue Roach (Lynn LeCours), Evelyn Costello (Lynn LeCours)

**Not Present:** Fran Buck, Elisa Mussi

**Minutes:**

A motion to accept June's Board of Directors meeting minutes was made by Sheila Rappazzo. Tom LeCours seconded the motion. The motion was passed unanimously.

**Treasurer's Report:**

Latest financials through July 16<sup>th</sup>, 2020 were distributed by Treasurer Rick Ryan prior to the Board meeting. Some questions were brought up about specific expenses including vehicle fuel, PayPal fees and Spectrum; Rick will follow up regarding the specific queries. Rayna Henry raised a question about the recording of Payroll taxes. Rick replied that Payroll taxes will be recorded shortly. Rick's suggested format for reporting was accepted by the Board.

A motion to accept the Treasurer's Report as of July 16<sup>th</sup>, 2020 was made by Tim Hopkins. Peggy Pahoulis seconded the motion. The motion was passed unanimously.

**Report of Officers:**

**Lake Management – Lynn Wilbur:**

A meeting of the Lake Management committee was held recently held to review the lake management plan for next year. A reference in last year's report with regard to the harvesting schedule and the treatment of Coontail was modified for next year. Lynn Wilbur will send out the plan draft to Board members. Gene Henry suggested that the harvester make a pass every time it is in the vicinity of the beach.

**Appreciation – Lynn Wilbur** read a letter from an individual who made a \$100 donation to the Association, with thanks to Nancy Hieber for allowing her to use her house as "home base".

**Report of Committees:**

**Membership** – Peggy Pahoulis

- Nothing new to report.

**Spillway** – Gene Henry

- Nothing new to report.

**Newsletter** – Lynn Wilbur

- We will go with the 8-page format for this edition.
- John will meet with Tim after the Board meeting to modify the harvesting update.

**Building and Grounds** – Tom LeCours

- We will insulate the expansion tank and spray the area in the bathroom with disinfectant to stop the mold caused by tank condensation.
- Frank Gabianelli suggested installing a railing along the lake side of the pavilion.
- John Ryan has been painting the hall.
- A suggestion was made to stain the deck to match the color of the picnic tables.
- The old picnic table at the waterfront area needs to be looked at and repaired if necessary.
- The trash dumpster is full; ACE carting is the service provider for the dumpster. Tom LeCours will contact ACE about pickup.

**Insurance** – Tim Hopkins

- Some savings might be realized by switching to auto-pay, which would require a credit card on file.

**Promotions** – Tom LeCours

- The second online store is opened, but the information has not yet been distributed to Association members. Tom will check the settings and URL.

**Website** – John Felicetti

- Nothing new to report.

**Data** – Nancy Hieber:

- Nothing new to report

**Social** – Lynn LeCours:

- Janice Wilbur cancelled her private rental for August 1<sup>st</sup>, but is donating the rental fee. Lynn LeCours suggested sending a thank you note to Janice; Peggy Pahoulis will write the note.

**Education** – Lynn Wilbur:

- Nothing new to report.

**Harvesting** – Tim Hopkins (extended discussion):

- Tim has been timing his customer work for the past week. He noted that the original estimate for the time required per customer was between 20 – 25 minutes per customer. Tim found that the average time required to harvest customer sites is over 30 minutes. Based on his calculations, to complete 3 passes of harvesting for just the customers without continuing to harvest open waters will require 619 hours, which could extend the program into October.
- Tim reckons that travel time going back and forth from the launch, breakdowns, maintenance and open water time may not have been factored into the original time calculations which resulted in an estimated capacity of 160 customers for the program.
- The 50-foot harvesting commitment has been a major factor in the increased time required to harvest customer waters.
- The harvester has experienced 40 hours of breakdowns, which also slows down the overall effort.
- Tim estimates that we have fulfilled our hours obligation for Greenwich and Argyle; Argyle has made the harvesting payment; Greenwich usually makes the payment in August. Receipts will be required for the Greenwich payment.
- Tim is looking for suggestions to address the issues of capacity and timing. A suggestion was made to do 3 passes, but reduce the area harvested to be less than the current 50 feet of width.
- Tim will try to cover the customers who paid for additional harvesting; refunds may be necessary as a last resort.
- Lynn Wilbur and Nancy Hieber surveyed half the lake for missing or obscured harvesting signs; they will complete their survey later today.
- Lynn will draft a write-up of the harvester issues for distribution.

**Herbicide** – Sheila Rappazzo

- Nothing new to report.

**CSLAP** – Lynn Wilbur

- Nothing new to report.

**Water Chestnut Removal** – Gene Henry

- Gene recommends meeting at Baldwin’s Cove instead of the CLIA dock.
- Lynn Wilbur will work with Kelly Pauley to compose an email blast to announce the picking details.

**Other Committee Reports:**

- None

**Old or Unfinished Business:**

- 5-year plan – We will include lake frontage improvement, a new septic system and CLIA dock improvements in the new 5-year plan.

**New Business:**

- None

**Meeting Adjournment.** A motion to adjourn the meeting was made by Peggy. Tom seconded the motion. The motion was passed unanimously.

**Meeting was adjourned at 10:45 am.**

Respectfully submitted,



John Felicetti, Secretary